



October 14, 2024

## **Employment Opportunity Sales Representative**

We have a full-time employment opportunity available soon, and are now accepting applications for a Sales Representative. This position fits a motivated individual that will perform work at our Sheboygan location. This individual will communicate with customers and coworkers by telephone, e-mail and in person. The ideal candidate will have experience with concrete block, brick, masonry and construction products; however, we will train the right individual. Sales experience is preferred.

We manufacture and sell ready-mixed concrete, block, brick, masonry materials, landscape block, sand and stone products, tools, cleaners, sealers, caulk, grout, mortar and safety equipment.

Employees are compensated with a wage that is based on experience, personal ability, work ethic and results. Our full-time employees receive an above average benefits package.

### Job Duties include:

- Professionally represent the company to our customers, coworkers and the general public
- Promote sales of our complete product lines
- Follow up with customer proposals and ensure customer satisfaction
- Provide current product data sheets and SDS to customers
- Schedule deliveries and prepare customer orders for pick up at our company locations
- Perform accurate monthly inventory counts
- Oversee and schedule yard workers and truck drivers
- Open and close our customer sales center daily

### Responsibilities include:

- Perform routine office work including meeting customers, documenting sales, creating and maintaining displays.
- Consistent attendance in a full-time, first-shift position
- Contribute to the improvement of sales for the company
- Document orders and sales in writing
- Maintain a clean, aesthetically pleasing work environment

### Individual Abilities include:

- Ability to read, write, count and communicate in the English language
- Proficiently operate a computer and printer
- Ability to count money and make correct change
- Ability to lift 100 pounds from the floor to waist height
- Ability to multi-task as orders and priorities change throughout the day
- This position includes sitting at a desk with frequent standing and walking

Applicants should apply now  
Apply in person at 4930 Frontage Road in Sheboygan

*We are the Brick and Mortar Store that sells Brick and Mortar! ©*

